



the campaign to prevent unplanned pregnancy

## **Senior Manager, Programs**

### **About Power to Decide**

Power to Decide, the campaign to prevent unplanned pregnancy, believes that all young people should have the opportunity to pursue the future they want, realize their full possibility, and follow their intentions. These beliefs guide our work to ensure that all young people have the power to decide if, when, and under what circumstances to get pregnant and have a child. We provide objective, evidence-based information about sexual health and contraceptive options, and we work to guarantee equitable access to and information about the full range of contraceptive methods. We are a national, non-partisan organization that is committed to common ground, common sense solutions and catalyzing innovation in the public and private sectors.

### **Position**

Power to Decide is seeking a Senior Manager, Programs who will be responsible for overall management and implementation of the One Key Question® Project at the County of Los Angeles, Department of Public Health, Substance Abuse Prevention and Control.

Responsibilities include overseeing delivery of direct technical assistance to contracted agencies; coordination of technical assistance needs with other Power to Decide staff; development, cultivation, and management of key relationships with contracted agencies, SAPC, the Department of Public Health, and other affiliated agencies; and hands-on support and guidance to contracted agencies to implement One Key Question®.

The Senior Manager, Programs is currently funded through June 30, 2020, and its continuance is contingent on future funding. This position will report to the Director of Programs. Residence in the Los Angeles metropolitan area is strongly preferred.

### **Responsibilities**

Responsibilities include, but are not limited to:

- Delivering training, technical assistance, and virtual support to contracted agencies and providers
- Creating, reviewing, and editing training and technical assistance tools and resources
- Managing direct and indirect technical assistance efforts and appropriate follow-up with other Power to Decide staff
- Cultivating and developing key relationships in Los Angeles County to ensure effective collaboration between agencies and service providers to implement One Key Question®
- Monitoring progress and needs of contracted agencies to fully implement One Key Question®
- Ability to travel 50% of the time, primarily in Los Angeles County

## **Qualifications**

We are looking for someone who will think big, embrace innovation, and seek new ways of addressing issues. The successful candidate will be responsible, conscientious, adaptive, and resourceful. They will value diversity of thought, backgrounds, and perspectives; be collaborative and proactive; and work effectively as part of an integrated cross-functional team. They will be able to comfortably embrace a non-ideological “big tent” approach to sexual health and unplanned pregnancy prevention, and be passionate about health equity and creating a culture in which all young people can thrive.

The successful candidate will have/be:

- Bachelor’s degree is required
- A minimum of five (5) or more years of relevant professional experience in project management, public health or substance abuse prevention and treatment programs
- A minimum of three (3) to five (5) years of experience facilitating training for small and large groups of adult learners
- A minimum of three (3) to five (5) years of experience providing in-person and virtual technical assistance
- Knowledge of the needs of diverse communities and experience with using a health equity lens to developing solutions to address those needs
- Responsible, conscientious, flexible, and resourceful
- Excellent interpersonal skills
- Excellent oral (face-to-face and virtual) and written communication
- Interested in reproductive health, substance use prevention/treatment, and/or maternal and child health outcomes
- Self-driven, results-oriented with a positive outlook

Preferred but not Required:

- Experience implementing One Key Question® or a similar pregnancy intention screening tool
- Expertise in preconception, inter-conception, and/or contraceptive care best practices
- Experience working in or with substance abuse prevention/treatment programs

The Senior Manager, Programs is an exempt position. Salary is commensurate with experience and Power to Decide has an excellent benefits package including health, dental and vision insurance, 403b, flexible spending accounts, flexible work schedules, and generous leave. Power to Decide is committed to maintaining a diverse staff and an inclusive, multicultural environment. We are proud to provide equal employment opportunities (EEO) to all employees and applicants without regard to race, color, religion, national origin, ethnic group identification, ancestry, sex, age, marital status, political affiliation, condition of physical or mental disability, or sexual orientation, in accordance with requirements of federal and State laws.

To apply, please send a cover letter and resume to:  
[recruitment@powertodecide.org](mailto:recruitment@powertodecide.org)